

# Belfry Group Limited

## DYNAMIC RISK ASSESSMENT FOR OPERATIONS TASKS

<b>Location of Proposed Works:</b>	
<b>Nature of Proposed Works:</b>	
<b>Plant to be Used:</b>	

<p><b>1. COMPETENCE;-</b> a) Do you have the necessary trade specific qualification &amp; Belfry authorisation to carry out the work? [i.e. 16<sup>TH</sup> Edition IEE Regs, HV Operations, ACS, MEWP, Safety Harness, Permit to Work etc.]</p>	
<p><b>2. COMMUNICATION;-</b> a) Have you '<b>signed in</b>' at the site and do you have <b>task sheets</b> and Belfry <b>forms</b> for the task? b) Have you <b>informed the Clients representative</b> &amp; those in the work area of the work you will do? c) If <b>lone working</b> have you:- made arrangements for regular contact during your time on site?</p>	
<p><b>3. RISK CONTROL Information;-</b> a) Have you got the relevant Belfry '<b>risk control assessment sheet</b>' for the task/s b) Have you got the relevant Belfry '<b>COSHH assessment</b>' for the CHEMICALS</p>	
<p><b>4. TOOLS AND EQUIPMENT;-</b> a) Have you carried out an <b>inspection</b> of the tools/equipment you will use &amp; is it serviceable? b) Where required are <b>calibration and / or test certificates</b> 'in date' ?</p>	
<p><b>5. WORK AREA CONDITION;-</b> a) Have you got <b>safe access</b> to the area and <b>adequate lighting</b> for access and work in the area? b) Are the <b>weather conditions</b> and work area <b>temperature</b> adequate for safe working? c) Have you got <b>adequate space</b> for safe work &amp; to get tools &amp; equipment to the area?</p>	
<p><b>6. WORK AREA PROTECTION;-</b> a) Are you protected from contact with moving parts of <b>machinery</b> or from being struck by <b>vehicles</b>? b) Have you displayed the necessary '<b>Barriers &amp; Hazard Warning Signs</b>' at the work area?</p>	
<p><b>7. EMERGENCIES; - DO YOU KNOW.....</b> a) What the <b>fire alarm</b> sounds like, how to raise the alarm &amp; where your fire exits &amp; assembly point is? b) How &amp; where to get <b>first aid</b> and eye wash? <b>Near miss &amp; accidents must be reported to Belfry</b></p>	
<p><b>8. PERSONAL PROTECTIVE EQUIPMENT (PPE) is the last resort control measure;-</b> a) If PPE is required for the task, have you got it, and is it approved by Belfry? - Are you wearing safety shoes? b) Do you know how to check it's condition, 'fit &amp; wear it' and maintain your PPE?</p>	

**Use the following to assess the risks: score 1-3 for likelihood (L) & severity (S) and multiply to get the risk level (R)  
For a score of 6 or above you must advise your supervisor that the HIGH RISK and seek further advice.**

<b>HAZARD</b>	<b>L</b>	<b>S</b>	<b>R</b>	<b>HAZARD</b>	<b>L</b>	<b>S</b>	<b>R</b>	<b>HAZARD</b>	<b>L</b>	<b>S</b>	<b>R</b>	<b>HAZARD</b>	<b>L</b>	<b>S</b>	<b>R</b>
Electrical				Noise				Vibration				Pressure			
Temperature-Heat				Temperature-Cold				Ventilation				Lighting			
Ionising radiation				Non-ionising radiation				Lasers				Ultra violet light			
Fumes				Use or exposure to Gas or gasses				Dusts or Particles				Chemical / Biological			
Asbestos				Lead or products				Wastes				Vermin-wails disease			
Limited headroom				Uneven surfaces				Slips or Trips				Work near Water			
Work at Heights – Roof working				Step ladders / Ladders etc				Scaffold – Mobile or fixed				Mobile Elevating Work Platforms			
Confined spaces				Fire				Access & Egress				Manual Handling			
Emergencies				Vehicle movement				Moving machinery				Radiation			
Lone working				Vermin				Adverse weather				Excavation			

**Keep this document and send a copy to your reporting office, together with any job report sheets**

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<b>Who is at RISK from your work?</b> (tick box)	<b>Visitors</b>	<b>Contractors</b>	<b>The public</b>
	<b>Young persons</b>	<b>New or expectant mothers</b>	<b>Others?</b>
<b>Last check; -</b>			
<b>Is it safe</b> to do the work in the way you are going to do it, at this place and in this environment?			

### Comments / Method Statement

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