

Belfry Group Limited

DYNAMIC RISK ASSESSMENT FOR OPERATIONS TASKS

Location of Proposed Works:	
Nature of Proposed Works:	
Plant to be Used:	

1. COMPETENCE;- a) Do you have the necessary trade specific qualification & Belfry authorisation to carry out the work? [i.e. 16 TH Edition IEE Regs, HV Operations, ACS, MEWP, Safety Harness, Permit to Work etc.]	
2. COMMUNICATION;- a) Have you ' signed in ' at the site and do you have task sheets and Belfry forms for the task? b) Have you informed the Clients representative & those in the work area of the work you will do? c) If lone working have you:- made arrangements for regular contact during your time on site?	
3. RISK CONTROL Information;- a) Have you got the relevant Belfry ' risk control assessment sheet ' for the task/s b) Have you got the relevant Belfry ' COSHH assessment ' for the CHEMICALS	
4. TOOLS AND EQUIPMENT;- a) Have you carried out an inspection of the tools/equipment you will use & is it serviceable? b) Where required are calibration and / or test certificates 'in date' ?	
5. WORK AREA CONDITION;- a) Have you got safe access to the area and adequate lighting for access and work in the area? b) Are the weather conditions and work area temperature adequate for safe working? c) Have you got adequate space for safe work & to get tools & equipment to the area?	
6. WORK AREA PROTECTION;- a) Are you protected from contact with moving parts of machinery or from being struck by vehicles ? b) Have you displayed the necessary ' Barriers & Hazard Warning Signs ' at the work area?	
7. EMERGENCIES; - DO YOU KNOW..... a) What the fire alarm sounds like, how to raise the alarm & where your fire exits & assembly point is? b) How & where to get first aid and eye wash? Near miss & accidents must be reported to Belfry	
8. PERSONAL PROTECTIVE EQUIPMENT (PPE) is the last resort control measure;- a) If PPE is required for the task, have you got it, and is it approved by Belfry? - Are you wearing safety shoes? b) Do you know how to check it's condition, 'fit & wear it' and maintain your PPE?	

Use the following to assess the risks: score 1-3 for likelihood (L) & severity (S) and multiply to get the risk level (R)
For a score of 6 or above you must advise your supervisor that the HIGH RISK and seek further advice.

HAZARD	L	S	R	HAZARD	L	S	R	HAZARD	L	S	R	HAZARD	L	S	R
Electrical				Noise				Vibration				Pressure			
Temperature-Heat				Temperature-Cold				Ventilation				Lighting			
Ionising radiation				Non-ionising radiation				Lasers				Ultra violet light			
Fumes				Use or exposure to Gas or gasses				Dusts or Particles				Chemical / Biological			
Asbestos				Lead or products				Wastes				Vermin-wails disease			
Limited headroom				Uneven surfaces				Slips or Trips				Work near Water			
Work at Heights – Roof working				Step ladders / Ladders etc				Scaffold – Mobile or fixed				Mobile Elevating Work Platforms			
Confined spaces				Fire				Access & Egress				Manual Handling			
Emergencies				Vehicle movement				Moving machinery				Radiation			
Lone working				Vermin				Adverse weather				Excavation			

Keep this document and send a copy to your reporting office, together with any job report sheets

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Who is at RISK from your work? (tick box)	Visitors	Contractors	The public
	Young persons	New or expectant mothers	Others?
Last check; -			
Is it safe to do the work in the way you are going to do it, at this place and in this environment?			

Comments / Method Statement

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